Tracey Herrera
Director of Operations
714 Rock Springs Dr
Richmond, TX 77469

Re: National Qualifier Absence

To Whom it May Concern,

We are requesting your approval for _____(name of student) to participate at the _____. She is a member of the Catalyst Volleyball club that has been successful throughout Texas and participates in tournaments on a National level each year.

As a nationally ranked club, it is important that the girls participate in tournaments with high recognition amongst the college recruiters. This tournament prepares them for the quality competition they will meet at Nationals hosted at various cities each year in the summer. In accordance with 19 TAC 76.1/TEC 33.081, please excuse her from school on the following day(s), _____. She understands that she is responsible for all the work that is required before she leaves and upon her return from the tournament weekend.

If you have any further questions, please contact Tracey Herrera at traceyherrera@catalystvolleyball.org. We appreciate your consideration and support in this matter.

Sincerely,

Tracey Herrera

Director of Operations
traceyherrera@catalystvolleyball.org